Hales and Heckingham Parish Council

Minutes of Meeting of

Hales and Heckingham Parish Council (HHPC)

At 7.30pm on Monday 14th of October 2026

Held at Hales Assembly Hall, Briar Lane, Hales

Present: Emma Frost (EF)
Donna Moore (DM)
Neville Kyrke-Smith (NKS)
Simon George (SG)

Martine Rebbeck (PC)

1. Welcome

The chairperson welcomed everyone to the meeting.

2. Apologies & Approval of Absences from Council Members

Apologies received from Akhil Pramanik

3. Ratification of Minutes of meeting held on the 13th of July 2026

All Parish Councillors agreed to the Ratification of minutes.

4. Updates from Individual Parish Councillors

NKS and SG met up with Georgina Buckle, to take over the Sid Machine, SG agreed that he would be happy to take on this role from NKS. Georgina has agreed to hand over the memory stick which has previous data. The data could be used to build a case for more signs from Norfolk County Council.

5. Website & Social Media

EF & DM are willing to look at the current website to see what can be added to make it more user friendly. Both to be added as admin on Hales and Heckingham Parish Council Facebook page so that they can post direct.

6. Playground & Maintenance

Parish Councillors have agreed to meet at the Playground to see what needs updating, will feed this back at the next meeting. Once decision had been made on what needs to be updated, Parish Clerk will get some quotes. Have not had any interest in the weekly maintenance.

7. Parish Clerk and Responsible Finance Officer

Parish Councillors to look at CV's and arrange interview. This will be discussed at the next meeting.

8. Community HUB

EF spoke to the Help Hub in Loddon, to see how it works and if they could possibly arrange for them to come to Hales and Heckingham. He advised that he could add to planner when he next visits. EF suggested that maybe they could advertise as a drop in with Parish Councillors. They are booked up until March next year. Will try to get a date when he can come to Hales and Heckingham, will need to look at where they will be able to park.

9. Invoices for approval and ratification

Invoices were ratified or agreed for approval for payment as follows:

Payee	Gross Amount	Net Amount	VAT to reclaim	Purpose
				FOR RATIFICATION:
Martine Rebbeck	£336.52	£336.92	£0.00	s/o – September 26
HMRC	£49.40	£49.40	£0.00	s/o – PAYE – September 26
				FOR APPROVAL
Total	**£385.92**	**£385.92**	**£0.00**	

10. Date of Next Meeting

It was agreed the next meeting would take place on Monday 2nd of November 2026 at 7.30pm.

11. Any other Business

No further business

12. Close of Meeting

The meeting closed at 8.30pm