

Hales & Heckingham Parish Council

Minutes of meeting of Hales & Heckingham Parish Council (HHPC) At 7.30 pm on Tuesday 21st March 2023

The meeting will be held at Hales Assembly Hall, Briar Lane, Hales

Present:

Georgina Buckle (Chairman) (GB)
Sheila Beckett (SB)
Keith Beevor (KB)
Craig Broadly Naylor (CB-N)
Akhil Pramanik (AP)
Andy Woodman (remotely) (AW)

1. Welcome by the Chairman

The Chairman welcomed those present to the meeting.

2. Apologies & Approval of Absences from Council Members

Apologies were received from Luisa Ferrari and her absence approved.

3. Declarations of Interest for items on the agenda

There were no declarations of interest.

4. Ratification of Minutes of the Meeting held on 7th February 2023

The minutes of the meeting held on 7th February 2023 were ratified.

5. Action Log from Meeting on 13 December 2022

It was agreed that the Action Log would be slimmed down for future meetings due to the reduction in the number of councillors.

6. County & District Councillor Updates

There were no updates.

7. Adjourn the Meeting for the Public Forum

No members of the public were present.

8. King's Coronation plans (CBN)

In reply to the Facebook village consultation regarding an event, there had been 4 expressions of interest, 2 offered help and 2 like the idea. It was noted that Loddon would hold an event on 7 May and it was suggested that the council could ask if Hales and Heckingham could join their event and contribute our event grant to them.

AP proposed that a working group meeting be held in April at Masala Garden to explore the idea of Masala Garden hosting a Coronation celebration in their garden rather than the council arranging an event. This was agreed.

Hales & Heckingham Parish Council

9. Update on the appointment of a new Clerk (GB)

Following a meeting of the HR Committee it was reported that Maxine Storey had been appointed Clerk to the Parish Council.

WORKING GROUP UPDATES

10. Planning – For ratification and discussion:

Submission to South Norfolk Village Clusters Housing Allocations Plan (Reg. 19 Pre-submission Draft) – The submission made to South Norfolk Village Clusters was endorsed. It was noted that although the schools had places, other amenities and facilities such as the doctors and dentists were currently under strain.

11. Environment & Amenities Working Group – Updates

- a. Bowls & Cricket Club – AW had spoken to Peter Dyke of the Bowls & Cricket Club to say that while HHPC was supportive we were not directly involved.
- b. Playground – CB-B confirmed all reports and invoices due from Dale Foreman had been received.
- c. Village Sign Planting (LF) – Remains on hold and will be removed for future meetings.
- d. Wildflowering – Remains in hold and will be removed for future meetings.
- e. Carol Service for 2023 – CB-N reported that Rev Owen had agreed to conducting a Carol Service on 10 December at 3.00 pm in St Gregory's Church, Heckingham.

12. Councillor Elections - Local Elections (4 May 2023)

Keith Beevor, Craig Broadley-Naylor, Georgina Buckle and Akhil Pramanik had all said they would stand for election.

13. Traffic & Transport Working Group

SAMS data from School Lane had been published. It showed that whilst the flow of traffic was greater than had been expected, the speed of vehicles was mainly under 30 mph.

14. Parish Partnership Scheme

It was agreed that no application would be put forward for the financial year 2024/25.

15. Correspondence

- a. A request for information regarding trees had been directed to <https://www.southnorfolkandbroadland.gov.uk/trees-hedges>
- b. Defibrillator – GB reported that there had been corrections made to its registration and that it had been reregistered. In order for it to remain on the register it is necessary for it to be signed in once a month to confirm the status is OK.
- c. Hobart School, Duke of Edinburgh Award, Volunteering – CB-N reported that the parish council's request for volunteers had been passed to the teacher in charge of the DoE programme and that he was waiting for a response.
- d. Keep Britain Tidy – Big Spring Clean - (17 March - 2 April 2023) – It was agreed that the promotional material would be publicised. The littering near the bus

Hales & Heckingham Parish Council

shelters on A146 was noted. Highways had also been advised that the A146 Beccles sign from the roundabout had been removed to Briar Lane.

16. Finance & Administration

- a. Year end audit procedures – It was agreed to consult the internal auditor. It was also confirmed that an external audit would not be required for accounting year 2022/23.
- b. Membership renewals – There were none.
- c. Discuss insurance renewal – No specific event cover would be required for the Coronation event.
- d. CIL Funds received from SNDC re the Faber Site – It was agreed to use the funds for Playground maintenance. The receipt of funds needed to be checked and any forms completed for SNDC (CB-N/SB)
- e. Budget for 2023/2024 and audit preparation needed to be set up.
- f. Heckingham Charity Marsh – CB-N reported the licence fee had been received.
- g. The Pit – CB-N reported the licence fee had been received.
- h. Accounts for Authorisation and Payment or Ratification – the following payments were approved. GB will authorise the bank account payments.

Payee	Gross Amount	Net Amount	VAT to reclaim	Purpose
S.Norfolk District Council	256.44	221.20	44.24	Dog Bin – Annual Charge 01/04/2023 to 31/03/2024
Dale Foreman Gardening Services	193.80	193.80		Playing field maintenance – Oct, Nov, Dec 2022 - 14 weeks
Dale Foreman Gardening Services	30.00	30.00		Hedge cutting – composting site

17. Items for Consideration of Inclusion on Next Agenda

- a. Councillor elections
- b. King's Coronation
- c. Finalise Insurance
- d. Induction of a new Clerk

18. To Receive Updates from Individual Councillors

19. Close of Meeting

Date of next meeting: 27th June 2023 at 7.30 pm

For further information please contact: hhpc.parish.clerk@gmail.com