

Hales & Heckingham Parish Council

Councillors you are duly summoned to a meeting of Hales & Heckingham Parish Council (HHPC) At 7.30 pm on Tuesday 21st March 2023

The meeting will be held at Hales Assembly Hall, Briar Lane, Hales

If you would like to join the meeting via Zoom, please contact hhpc.parish.clerk@gmail.com by 12.00 noon on Tuesday 21st March 2023 at the latest.

Members of the Public are very welcome to attend. There will be an opportunity for public participation under “Public Forum” when the Parish Council welcomes your views and questions on the issues on the agenda or issues for consideration of inclusion at future meetings. The meeting may be filmed, recorded or photographed by the public. Anyone who wishes to do so is asked to inform the Chairman at the start of the meeting and to ensure it is done in a non-disruptive manner.

AGENDA

1. Welcome by the Chairman (GB) 19.30
2. Apologies & Approval of Absences from Council Members
3. Declarations of Interest for items on the agenda
4. Ratification of Minutes of the Meeting held on 7th February 2023
5. Action Log from Meeting on 13 December 2022 – To update and reduce list 19.35
6. County & District Councillor Updates 19.45
7. Adjourn the Meeting for the Public Forum 19.50
8. Reconvene the Meeting 19.55
9. King’s Coronation plans (CBN) 19.55
10. Update on the appointment of a new Clerk (GB)

WORKING GROUP UPDATES

11. Planning – For ratification and discussion: 20.00
 1. Submission to South Norfolk Village Clusters Housing Allocations Plan (Reg. 19 Pre-submission Draft).
12. Environment & Amenities Working Group – Updates if available: 20.05
 1. Bowls & Cricket Club (AW)
 2. Playground (CBN)
 3. Village Sign Planting (LF)
 4. Wildflowering
 5. Coronation Celebrations 6-8 May 2023 – Call for Event Organisation Volunteers
 6. Carol Service for 2023 – CBN update

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13. Councillor Elections 20.15
 Local Elections (4 May 2023) – Councillors wishing to stand
14. Traffic & Transport Working Group – Updates as available 20.20
 Parish Partnership Scheme – Discussion of possible projects
15. Correspondence 20.25
 a. Carole & Tony Chittock – Millside – directed to
<https://www.southnorfolkandbroadland.gov.uk/trees-hedges>
16. b. Defibrillator - (GB)
 c. Hobart DoE response to request for volunteers
 d. Keep Britain Tidy – Big Spring Clean - (17 March - 2 April 2023).
 e. Littering near the bus shelters on A146
15. Finance & Administration 20.30
 1. Discuss year end audit procedures
 2. Membership renewals
 3. Discuss insurance renewal
 4. CIL Funds – Faber Site use of funds for Playground maintenance – form completion for SN&BC (CBN/SB)
 5. Budget for 2023/2024 and Audit preparation
 6. Clerk Recruitment Update (GB)
 7. Heckingham Charity Marsh – update on License (CB-N)
 8. The Pit – update on License (CB-N)
 9. Accounts for Authorisation and Payment or Ratification – and to consider any invoices received subsequent to the publication of this agenda:

Payee	Gross Amount	Net Amount	VAT to reclaim	Purpose
S.Norfolk District Council	256.44	221.20	44.24	Dog Bin – Annual Charge 01/04/2023 to 31/03/2024
Dale Foreman Gardening Services	193.80	193.80		Playing field maintenance – Oct, Nov, Dec 2022 - 14 weeks
Dale Foreman Gardening Services	30.00	30.00		Hedge cutting – composting site

16. Items for Consideration of Inclusion on Next Agenda 20.45
 1. Councillor elections
 2. King’s Coronation
 3. Finalise Insurance
 4. Induction of a new Clerk
17. To Receive Updates from Individual Councillors 20.50
18. Close of Meeting
 Date of next meeting: 7.30 pm on Tuesday 22nd March 2023.
 For further information please contact: hhpc.parish.clerk@gmail.com

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